

**Sherman Township**  
**Library Board Meeting**

Draft

Approved

March 12, 2012

The meeting of the Sherman Township Library Board was called to order at 6:30 PM by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook

Absent: Keven Johnson, and Teresa Clark

**Agenda:** Carole moved and Anne seconded the agenda be approved. Motion carried.

**Public Comment:** None.

**Minutes:** Carole moved and Anne seconded the February 13<sup>th</sup> minutes be approved as corrected. Motion carried.

**Directors Report:** See the director's report on file. Ben recommended adding 2 hours to Tues., Wed. and Fri. 10 a.m. to noon and adding 10 a.m. to 2 a.m. on Sat. to increase total hours open to 34.5 for patron convenience. T.J. Smith has been hired to help cover the additional hours and flexible lunch hours. Ben presented a 2012 proposed budget based on 2011 expenses.

**Old Business:** Four board members (Shirley, Carole, Anne, and Diane) will attend the trustee workshops at the Rural Library Conference May 3<sup>rd</sup> in Traverse City.

Tri County is correcting the parking lot light for better patron visibility and safety.

**New Business:** Shirley moved and Carole seconded we schedule the First Year Library Open House April 21 to coincide with the extended hours and first Sat. the library will be open. Motion carried.

The library will participate in the Weidman Business Association Open House on March 31 1-4 p.m. We will give out book bags and library information. Board members who can will support the staff at the event.

Carole moved and Anne seconded we pay the bills listed to be presented to the Sherman Township Board meeting – BWI \$1060.68, Midwest Tape \$309.61, Reliable office Supplies \$256.12, and Chase Card Services \$65, State of Michigan Rural Library Conference for four board members \$240. Motion carried. Shirley moved and Carole seconded Ben be directed to spend up to \$100 for telephone replacement. Motion carried. Carole moved and Anne seconded Ben acquire a Staples lap top and Quicken program not to exceed \$600. Motion carried. Shirley moved and Diane seconded we accept the proposed budget for 2012. Motion carried.

**Adjournment:** Carole moved and Anne seconded the meeting be adjourned. Motion carried.

Meeting adjourned 7:45 p.m.

Respectfully submitted,

Diane Benn, Secretary

## Sherman Township Library Board