

Sherman Township
Library Board Meeting

Draft

Approved

Sept. 10, 2012

The meeting of the Sherman Township Library Board was called to order at 6:40 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook

Absent: Keven Johnson, Teresa Clark

Agenda: Shirley moved and Carole seconded the agenda be approved. Motion carried.

Public Comment: None.

Minutes: Shirley moved and Carole seconded the minutes be approved as corrected.

Directors Report: Ben presented information on storage units. He will get location information about the well and septic tank for unit placement. Shirley moved and Carole seconded the library card fee be \$10 for out of service area patrons until the end of the year. Jan. 1 to Dec. 31 the fee will be \$20 annually for out of service area patrons. This policy is to begin Jan. 1, 2013. Motion carried.

Old Business: VHS tapes are displayed so the titles are readable.

The Employee Manual will be amended to cover director vacation days.

New Business: Shirley moved and Carole seconded the purchase of additional shelving not to exceed \$700. Motion carried.

A memorial donation was received. Books of her interest (cooking, gardening and nutrition) will be purchased and plaques will be placed on the front flap with the donor's name.

Carole moved and Diane seconded we pay the bills listed to be presented at the Sherman Township Board meeting-Demco \$51.28; Mid-Michigan Library League \$24.00; US Postal Service \$60.00 for the post office box; Chase Card Services \$61.40; Reliable Office Supplies \$146.39; BWI Books \$304.62. Motion carried.

Adjournment: Carole moved Anne seconded the meeting be adjourned. Motion carried. Meeting adjourned 8:05 p.m.

Respectfully submitted,

Diane Benn, Secretary
Sherman Township Library Board